



PERSONALISATION, DEVELOPMENT AND PLANNING

The **Seventh** National Residential Seminar of
The Centre for Recording Achievement

Chancellors Hotel and Conference Centre, Manchester
22nd and 23rd November 2007

This Residential Seminar will:

- be of interest and value to those working in 14-19 Education, FE, HE and within Continuing Professional and/or Employee Development.
- provide a stimulating mix of presentation and discussion, keeping delegates bang up-to-date with new developments and providing full opportunities for participation.

Outline Programme

Thursday 22nd November 2007

10.00	Arrivals, Registration, Tea and Coffee Planning for the Seminar Market Place
10.45	Welcomes and Introductions Rob Ward, Director, The Centre for Recording Achievement
11.00	The Changing Landscape: perspectives from the learners With contributions from: 6 th from students; HE students and young managers
12.30	Lunch – and networking!
1.30	The bigger picture; changing landscapes, practices and procedures With contributions from those with leadership roles in: 14-19 education, HE (including NUS) and CPD.
2.15	Question time to the presenters.
2.30	Seminar sessions; chose from a range of possibilities
3.45	Break – teas, coffee and biscuits
4.15	Seminar sessions; your choice again from a broad range of possibilities¹
5.45	Check into rooms
6.30	(Optional) Evening sessions based upon improving our own skills base
7.30	Pre-dinner drinks
8.00	Dinner

Friday 23rd November 2007

7.00 onwards	Breakfast
	Check out of rooms
9.15	Members only: the Annual General Meeting of the Centre for Recording Achievement
	Marketplace opportunities for non members
10.45	Break – tea, coffee, biscuits
11.15	Seminar sessions; your choice from a broad range of possibilities
12.45	Lunch – and networking!
1.30	Seminar sessions; your choice from a broad range of possibilities
3.00	Final Presentation and Reflection
3.45	Close – teas and coffee

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- ¹ We anticipate that these and later seminar sessions will include:
- More intensive opportunities to work with learners who present their experience on day 1.
 - New development in E-portfolios and applications to HE.
 - Personal Development Planning (PDP) and the first year HE experience.
 - Evidence based PDP practice.
 - Supporting effective reflective learning.
 - Tutoring/mentoring skills to support PDP practice.
 - ELLI (Effective Lifelong Learning Inventory) in HE.
 - Engaging employers and professional bodies with e-portfolios and PDP.
 - An update on revisions to the QAA Guidelines on Personal Development Planning in HE.
 - Sessions showcasing innovative practice.
 - Staff Development for PDP.
 - PDP for me.
 - Sessions for those new to the PDP world, and those more experienced.
 - Web 2 and beyond: Communities of Practice and Communities of Personal Development.
 - Linking Professional Education, Training and Practice.

A complete list of sessions will be sent to participants in advance of the Seminar.

**The Centre for Recording Achievement is a national network organisation,
registered educational charity and Associate Centre of the Higher Education
Academy (UK)**